



Camp Wabanna's Policy Regarding COVID-19 Specific Guidelines

This document exists to provide clarity and specific procedure as it relates to CDC guidelines for opening summer camps, as well as the document known as "Field Guide for Camps on Implementations of CDC Guidance" prepared for the American Camp Association and YMCA of the USA.

This document is to be used in conjunction with current policies and procedures listed in the Health Program Policy, Food Service Guidelines, and activity policies already in place at Camp Wabanna.

This document will address the procedures for implementing preventative measures to stop the spread of the communicable illness known as COVID-19.

I. At Home and Arrival Screening (Page 2)

II. Use of Activity Cohorts (Page 3)

III. Staff Education (Page 3)

IV. Camper Education (Page 4)

V. Implementation of Physical Distancing and Face Coverings (Page 5)

VI. Facilities (Page 6)

VII. Food Service (Page 7)

VIII. Protocol Specific to Residential Camp (Page 8)

A. Sleeping Arrangement

B. Arrival/Check-In Procedure

C. Departure Procedure

IX. Protocol Specific to Day Camp (Page 9)

A. Meal Service

B. Arrival and Departure Procedure

I. At Home and Arrival Screening

A. Illness and injury prevention begin in the home.

1. Parents are encouraged to educate their children to use appropriate precautionary measures to stop the spread of germs. (i.e. Handwashing, social distancing, cough/sneeze etiquette, personal hygiene, etc.) Communication will be sent to parents via email.
2. Communication to parents to include reminder to keep any camper with a known illness or symptoms at home. This helps to ensure the health of our other campers and staff.

B. A completed "Screening Questionnaire" will be required by all campers prior to their arrival at camp:

1. Screening to include known illness, fever, travel to known "hot spots" in the last 14 days.
2. Known close contact with a person who has been diagnosed with, tested positive for or quarantined as a result of COVID-19.
3. Has the camper experienced any of the following in the last 14 days: Cough, shortness of breath or difficulty breathing not related to asthma or exercise, fever, chills, muscle pain, sore throat, new loss of taste or smell?
4. Campers with a positive comment for any of the named symptoms in the "Screening Questionnaire" will require further screening to determine if they may be permitted to attend camp.

C. Arrival Screening:

1. To be admitted into camp, a signed "Screening Questionnaire" must be presented to a camp staff member for each camper for each week attending.
2. Temperature will be taken upon arrival. Those with fever of 100.4 or greater will not be admitted to camp. Nor will any camper be admitted who is riding in the same vehicle as a camper with a fever of 100.4 or greater.

D. Parents/guardians are encouraged to call the camp office with any questions regarding its response to COVID-19.

II. Use of Activity Cohorts

A. Camp Wabanna has divided its program into independent and isolated activity cohorts within the guidelines for each separate phase of reopening.

1. Protocols for Cohort Interaction

a. It is the policy of Camp Wabanna to eliminate/minimize the interaction of each cohort through the use of scheduling changes and spaced outdoor programming.

b. At no time during the day (other than incidental contact) is there permitted to be interaction between day camp and residential campers.

c. If staff interacts with more than one cohort, they are required to maintain physical distancing practices in accordance with current CDC guidelines.

d. All shared spaces are to be disinfected when the cohort leaves the space or prior to the arrival of the next cohort.

e. Shared equipment will be disinfected between each use.

f. Equipment that is not readily disinfected will only be used by a single cohort during a camp session.

III. Staff Education

A. Staff members are required to watch CDC best practice hand washing video, and demonstrate competence.

B. Staff members are instructed to wash hands prior to and after each activity, meal, restroom use, usage of gloves, food preparation, touching garbage, before and after breaks, cleaning, coughing, sneezing, or blowing nose, after touching frequently touched surfaces, sports equipment, upon entering cabin etc.

C. Staff members are trained on how and when to use hand sanitizer.

D. Staff members are trained on how to monitor for and report signs and symptoms of illness and injury.

E. Staff members are trained to properly clean and disinfect cabins, dorms, equipment, etc.

F. Staff members are trained to properly don and doff cloth face coverings, and when to implement use with campers and staff.

IV. Camper Education: Best Practices to Stop the Spread of Germs

A. All campers will be informed in small groups at the beginning of the camp session on the following:

1. Proper Hand Hygiene

a. Campers to wash hands or use alcohol-based hand sanitizer: before each meal, upon entering any building at camp, after any activity, after coughing, sneezing, or wiping nose.

b. If the hands appear soiled, the camper must wash hands using water before using hand sanitizer, or the sanitizer will not be effective.

2. Personal Hygiene Expectations

a. Campers are encouraged to shower daily and are required to use outdoor rinse stations after all waterfront activities.

b. Camper will not share personal belongings, and will be instructed to keep their personal items organized in their assigned space.

c. Cough Etiquette

d. When to wear cloth face coverings

e. Physical Distancing

f. Procedure for reporting illness or injury

B. Campers will be instructed in and assisted with daily cabin cleaning and disinfecting procedures.

V. Implementation of Cloth Face Coverings and Disposable Gloves

A. Staff

1. All Staff will wear cloth face coverings when:
 - a. Preparing or serving food.
 - b. Entering the kitchen or dining facilities.
 - c. Serving in the Snack or Gift Shop.
 - d. When cleaning and disinfecting common surface areas.
 - e. When interacting closely with or providing care to a suspected ill camper or staff member.
 - f. When facilitating an activity during which they interact with a camper from a cohort other than their own.
 - g. While facilitating indoor activities when maintaining physical distancing is not feasible.
 - h. When interacting with others outside their cohort at a distance closer than six feet.
 - i. During arrival and departure processes.
2. All Staff will wear disposable gloves when:
 - a. Providing first aid or care to an injured camper.
 - b. Disinfecting residential camper luggage during check in.
 - c. Using cleaning and disinfecting products.
 - d. When handling credit cards, cash, or serving snack items.

B. Campers

1. All Campers will wear cloth face covering when:
 - a. Entering and exiting any building at camp other than their own dorm.
 - b. Arriving to camp.
2. All Campers will wear disposable gloves when:
 - a. Engaged in cabin clean up procedure.
 - b. At any time deemed appropriate by camp staff for the safety of the camper.
 - c. Proper donning and doffing procedure to be followed per CDC guidelines.

VI. Facilities

A. Cleaning (all cleaning products used at Camp Wabanna have been approved by the EPA for use in killing the SARS-CoV2 Virus)

1. All indoor dining, food service, or meeting spaces shared by more than one cohort will be cleaned and disinfected between each group or individual use.
2. All facility common (bathrooms outside of residential dorms) bathrooms will be cleaned and disinfected 3 times daily and as needed.
3. All high touch surfaces, i.e. building entrances, drinking fountains, light switches, and faucets, will be disinfected throughout the day and as needed.

B. HVAC and Ventilation

1. All indoor spaces will be cooled to a temperature not to exceed 75 degrees Fahrenheit.
2. Windows will be opened to increase outdoor air flow when outdoor temperatures are between 65- and 75-degrees Fahrenheit per CDC recommendations.

C. Pool Operation and Considerations

1. There is no known transmission of communicable illness in properly maintained aquatic facilities. SARS-CoV2 is effectively killed in a properly maintained pool per pool operation guidelines.
2. All chairs, tables, benches, diving boards, ladder rails, drinking fountains and other common use surfaces are to be disinfected after each cohort leaves the pool area.
3. If pool shared by more than 1 cohort, (i.e. staff use, or during residential camp free time) physical distancing measures are to be enforced in the pool area.

VII. Food Service

- A. Staff will follow all “ServSafe” guidelines for food handling.
- B. Kitchen and Food Service Staff will wear facemasks during work hours.
- C. Meals will be distributed to each cabin group of 10, and will be pre-packaged for that group.
- D. Kitchen staff will follow county and state guidelines already in place for safe dishwashing and food handling procedures.
- E. All self-serve, buffet, or salad bar options will be removed from the dining hall.
- F. Dining spaces will be occupied by one cohort at a time, and cleaned/disinfected between cohorts.
- G. Plates and utensils will be placed in individual place settings by food service staff prior to camper arrival.

VIII. Protocol Specific to Residential Camp

A. Sleeping Arrangements

1. Camp cabin capacities have been limited to allow for appropriate social distancing.
2. Campers will be instructed to sleep using the “head-to-toe” method.
3. When possible: Bunk sharing will be limited.
4. Each Individual camper will bring their own bedding (i.e. twin sheets, sleeping bag, pillow, etc.)
5. Sleeping/Lodging areas will be cooled to temperature not to exceed 75 degrees Fahrenheit.

B. Arrival/Check-in Procedure

1. Temperature checks will be performed with campers in the vehicle by trained staff. “Screening Questionnaire” will be obtained at the gate by camp personnel.
2. All campers and camper transport personnel (i.e. parent/guardian, transport driver) will be required to wear a cloth face covering during check-in.
3. All Camp personnel will be instructed to wear cloth face coverings during check in when interacting within 6 feet of another individual.
4. Only 1 parent or guardian will be allowed to enter the cabin with their camper.
5. Screening and Social Distancing Check-Points will be implemented throughout the check-in procedure.

C. Pick-Up Procedure

1. The pick-up procedure will follow the same guidelines as check-in with the following exceptions:
 - a. No temperature checks.
 - b. No guardian or camper will be permitted to enter the dorm areas.

IX. Protocol Specific to Day Camp

A. Meal Service

1. All meals will be served using disposable products.
2. Day Camp will eat all meals outdoors when weather permits.

B. Arrival and Departure Procedure

1. All campers and camper transport personnel (i.e. parent/guardian, transport driver) will be required to wear a cloth face covering during check-in.
2. Temperature checks will be performed with campers in the vehicle by trained staff daily
3. All Camp personnel will be instructed to wear cloth face coverings during check in when interacting within 6 feet of another individual.
4. "Screening Questionnaire" will be obtained at the gate by camp personnel on Monday only.
5. Parents/Guardians will be asked to remain in their vehicles during arrival.