



Meeting Rooms & Supplies



General Information

- Each group is given one meeting space included in their price.
- Additional meeting spaces may be available to rent one month prior to the event; please inquire about pricing.
- Meeting rooms are assigned based on the contracted estimated group size.

The following is how groups are assigned a meeting space, pending availability:

- Groups with 1 - 30 guests: West or Rhode Meeting Room (can comfortably seat up to 40)
- Groups 31 - 45 guests: Rec Hall (can comfortably seat up to 75)
- Groups 46- 200 guests: The Chapel
- Groups can upgrade to a larger meeting space if it is available 2 weeks prior their arrival date for a fee. Please inquire for pricing and availability.

The Chapel

This space contains:

- Large Stage Area
- Up to 215 Padded Folding Chairs
- Podium
- Piano

The following Audio Visual equipment is available by request at no additional charge:

- 2 Cordless Microphones
- 2 Corded Microphones
- 2 Music Stands
- 2 Flat Screen Monitors for Videos or Slides
- Sound Booth with Mixing Board
- Adjustable Multi-Colored Stage Lighting

Be sure to bring anything else that you may need such as aux cords, dongles, HDMI cables, laptop cords, etc.

Rec Hall

This space contains:

- Up to 100 Padded Chairs
- Podium

The following Audio Visual equipment is available by request at no additional charge:

- 2 Cordless Microphones with Speakers
- 2 Music Stands
- 1 Flat Screen Monitor with Sound Bar

West & Rhode Dorm Meeting Rooms

This space contains:

- Up to 50 Padded Chairs
- 8- 6' Rectangular Tables
- Wall Mounted White Board with Markers
- Podium
- Piano

There is currently no audio visual equipment in this space (updates are coming soon!) so groups are welcome to bring in anything they might want or need to use for their retreat.

Tables & Set-Up

- Chairs in assigned meeting rooms can be set up theatre style or the floor left empty at no additional fee.
- Tables can be set up & put away by the group at no additional fee, or can be set up ahead of time and put away by Wabanna staff for \$5 per table. Tables not put away at the end of the retreat will be billed the \$5 per table fee.
- The Chapel has 14 round tables available and the Rec Hall has 10 rectangular tables available; tables cannot be moved between buildings so additional tables needed outdoors or in other locations would need to be brought by the group.